



# Somerset Careers Fair

*Sparking the imagination of thousands*

## Tuesday 10th November 2020 (08:30am to 7:00pm)

We are delighted to offer this fantastic opportunity for your students and parents find out more about their post 16 opportunities. We have scheduled the fair as flexibly as possible to allow students to attend during registration time, lesson time and after school.

The Somerset Careers Fair 2020 will be delivered online via the proven platform vFairs. It will host a broad range of employers, further and higher education providers. Students will be able to view videos, download information packs and interact with exhibitors via web chat.

Please do share details of the Careers Fair with parents and students via newsletters and social media. You can download social media assets at [www.somerset-ebp.co.uk](http://www.somerset-ebp.co.uk)

## Planning your school's attendance at the online Somerset Careers Fair 2020

*Here are some key things to help your students make the most of the day.*

### Careers Fair Resources

Please visit [www.somerset-ebp.co.uk](http://www.somerset-ebp.co.uk) to download the Careers Fair resources for students and teachers. Please share appropriately with the students attending to help them to plan:

- What they want to investigate before the event
- How best to use their time at the Careers Fair
- How to follow this up afterwards.
- You will also be able to collect social media assets here, to use on your various platforms.

### Student registration

Each student must register to attend at <http://www.somersetcareersfair.co.uk/> **BEFORE 10<sup>th</sup> November.**

We recommend that students register with their school email address. We will then be able to let you know how many students from your establishment have registered.

### Scheduling Attendance

Students will require individual access to a laptop or tablet to access the careers fair. Whilst the V-Fair platform can host up to 3,000 visitors at once, you will need to schedule attendance according to device or IT suite capacity at your school.

We would advise that students spend at least one lesson attending the careers fair to ensure they can view at least one webinar and visit a selection of exhibitors. The Careers Fair content will remain available for 30 days, so students may revisit to explore ideas and options further.

The live-chat function for the students to ask questions of exhibitors will only be available during the scheduled opening hours.

## **Webinars**

A series of webinars addressing key guidance and skills subjects will be available throughout the day.

Each webinar presenter will be available for web chat questions and answers at an allocated time. Students wishing to take part in the web chat need to attend the webinar at that time.

Students simply wishing to view the webinar can do so any time during the day.

Please let your students/parents know the webinar schedule:

<b>Time</b>	<b>Webinar subject matter</b>
10:00 am	Volunteering
10:30 am	T Levels
11:00 am	Young Entrepreneurs
11:30 am	Apprenticeships
1:30 pm	Hinkley/EDF
2:00 pm	Higher Education Next Steps South West (NSSW)
2:30 pm	Well-being/mindfulness
<b>The following sessions may be of particular interest to parents/carers</b>	
5:30 pm	Going to College
6:00 pm	Higher Education – why HE? Funding, UCAS etc
6:30 pm	Apprenticeships

## **SEND Area**

Planning and preparation resources for SEND students are available at [www.somerset-ebp.co.uk](http://www.somerset-ebp.co.uk) .

Several exhibitors at the Careers Fair will focus specifically on SEND provision - Choices for Life. Please do visit this area to access resources specifically for SEND students.

## **Security and firewalls**

Please do access [www.vfairs.com](http://www.vfairs.com) through your school's system in advance of the day. If you identify any security or firewall issues please work with your school IT department to resolve these.

## **Safeguarding**

Please see our safeguarding statement below.

## **General enquiries**

The event is **FREE** to attend and there are **NO** restrictions on the number of students you can login.

We would encourage you to bring along whole year cohorts.

*If you have any questions about your school's attendance then please contact Jackie Surrey Careers and enterprise Activity Director, 14-19 Partnership – [jackie.surrey@yeovil.ac.uk](mailto:jackie.surrey@yeovil.ac.uk)*

**We look forward to seeing you there.**

# Somerset Careers Fair Safeguarding Statement

- We are committed to protecting all young people that visit our Virtual Careers Fair.
- All content where possible within the fair is pre-recorded to eliminate any safeguarding issues, the exception to this is the live chat links.
- All video and audio communication will be disabled during the event to prevent any inappropriate language or images being used.
- The live chat facility where students and parents interact with the presenters and our virtual exhibitors is moderated to protect both the presenter/exhibitor and young person.
- Webinar and exhibitor booth chat facility will be recorded to maintain a record of the activity.
- Webinars and live broadcasts are recorded and stored for a period of 30 days and will be referred to if an incident occurs.

## **Use of the chat facility**

- A young person may enter any of the chat rooms available during our virtual event and visitors will be encouraged to ask questions via the live chat facility in which their messages will be visible to the rest of the attendees. They will also be able to use direct chat with a booth representative.
- All chat facilities will be monitored and recorded and stored for a period of 30 days and referred to if an incident occurs.
- Abusive or inappropriate behaviour by students, staff, or any other attendee to the event will not be tolerated and the offending person will be immediately removed from the event and potentially referred to the appropriate authorities.

## **Reporting an incident**

We want all visitors to feel that they are in a safe, comfortable, and professional environment when taking part in our virtual event. If any student, teacher, parent, or staff member feels that anything inappropriate has taken place, they should feel free to contact us directly at [admin@somersetcareersfair.co.uk](mailto:admin@somersetcareersfair.co.uk)

Students are expected to behave in line with their own school online policies and report any incident as they would normally.

We will respond to all messages within one working day and, if necessary, involve the relevant authorities as soon as possible.

## **Handling of data**

We are using a virtual hosting platform called VFairs and you can read more about the handling of data in their [Privacy Policy](#)